

**MARIN COUNTYWIDE PLANNING AGENCY
MARIN COUNTY CONGESTION MANAGEMENT AGENCY,
MEETING MINUTES**

Thursday, December 18, 2003
Marin County Board of Supervisors Chambers, San Rafael, California

Representatives Present: Paul Albritton (for Amy Belser), Sausalito City Council
Al Boro, San Rafael City Council
Peter Breen, San Anselmo Town Council
Alice Fredericks, Tiburon Town Council
Steve Kinsey, Marin County Board of Supervisors
Larry Chu (for Joan Lundstrom), Larkspur City Council
Bruce Sams, Belvedere City Council
Dick Swanson, Mill Valley City Council
Pat Eklund, Novato City Council
Lew Tremaine, Fairfax Town Council

Representatives Absent: Tom Byrnes, Ross Town Council
Michael Lappert, Corte Madera Town Council

Staff Members Present: Farhad Mansourian, Outgoing CMA Executive Director
Craig Tackabery, Incoming CMA Executive Director
Art Brook, CMA Deputy Executive Director
Dean Powell, Principal Transportation Planner, Marin County DPW
Tho Do, Associate Civil Engineer, Marin County DPW
Jason Nutt, Traffic Operations Engineer, Marin County DPW
JeriLynne Stewart, Recording Secretary

Chairman Kinsey called the Countywide Planning Agency meeting to order at 7:45 p.m.

Chairman Kinsey welcomed new members Novato Mayor Pat Eklund and Fairfax Council Member Lew Tremaine, Sausalito Mayor and alternate representative Paul Albritton, and Larkspur alternate representative Larry Chu.

1. AGENCY MEMBER MATTERS NOT ON THE AGENDA

None.

2. Status Report on Countywide Plan Update

Marin County Community Development Agency Director Alex Hinds and Principal Planner Michelle Rodriguez presented a draft Countywide Plan Status Report. The Plan consists of three elements: 1) Natural Systems, 2) Built Environment, and 3) Desired Outcomes. The Plan includes a

socio-economic component, focusing on individual well-being, economic prosperity and cultural richness.

There will be an EIR-scoping meeting in late January, a draft of which will be available summer 2004. CDA's Work Program seeks the collective Agencies ideas for the Plan's elements, to accept feedback, and to discuss how the Plan will conform to the Joint Powers' agreement.

Director Eklund compliments CDA staff for focusing on the Plan's sustainability portion.

3. Open Time for Items not on the Agenda

None.

Chairman Kinsey called to order the meeting of the Congestion Management Agency.

4. AGENCY MEMBER MATTERS NOT ON THE AGENDA

Chairman Kinsey spoke of a project in Southern Marin, primarily under the policy leadership of Supervisor Annette Rose, the Comprehensive Transportation Management Plan; a study of state, federal and local parklands access. Chairman Kinsey requested the Agency seek a presentation, and suggested the March 2004 meeting.

5. EXECUTIVE DIRECTOR'S REPORT

Farhad Mansourian provided an overview of the Agency's Joint Powers agreement that provides for the County's Department of Public Works to provide its staffing. Under this agreement, he has acted as the Executive Director for over 12 years. In March 2003, the Board of Supervisors honored him with his appointment as Director of the Marin County Department of Public Works. In his new capacity as Director, Farhad's time and commitment to the entire Department, requires him to provide a successor for the Congestion Management Agency. He announced his successor as Executive Director of the Congestion Management Agency, Craig Tackabery.

Chairman Kinsey thanked Farhad Mansourian for his work over the past 12 years.

a) REGIONAL MEASURE 2 (SB 916, PERATA) STATUS

Executive Director Tackabery explained that regional Measure 2 (SB 916, Perata) would raise the toll on all seven state-owned bridges by \$1 per vehicle. This measure will be on the March 2, 2004 ballot. MTC staff will present a report on this measure at the next joint committee meeting.

b) REGIONAL TRANSPORTATION PLAN STATUS REPORT

Phase I was completed yesterday w/the adoption of the Draft Plan by MTC. Chairman Kinsey discussed Phase II process for the RTP. This is the 25-year document required to be developed by federal regulations and must be updated every 3 years. Actions taken yesterday at MTC allocate the anticipated resources that will come in during that period to a variety of Regional programs

and modes of transportation. Of that, 5% of anticipated revenues remain to be allocated and will be considered on a proportionate basis by each of the local Congestion Management Agencies. The CMA will be asked to define how 'new dollars' will be spent. MTC will adopt the final Plan no later than March 2005.

c) RIDES COMMUTE PROFILE 2003

Executive Director Craig Tackabery briefly discussed the Marin County element of the profile.

d) TRANSPORTATION FUNDS FOR CLEAN AIR ANNUAL REPORT

Report provided.

e) LOCAL ROADS SHORTFALL STATUS REPORT

The methodology MTC used to prepare the report was presented. Executive Director Tackabery explained why last meetings' report showed figures incongruous at first glance. MTC used regional unit costs, which are not reflective of cities' actual costs. Wherever a surplus existed, based on their calculation, MTC listed it as "0". He reminded the Agency of Marin County's \$321 million shortfall.

f) DOCUMENTARY TRANSFER TAX AS A POSSIBLE TRANSPORTATION FUNDING SOURCE

Executive Director Tackabery explained that state statute allows a transfer tax at the rate of \$.55 for each \$500 dollars. Information available on the County web page from the Assessor/Recorders Office shows that it currently collects \$.55 for every \$500. There is no opportunity to raise additional revenues via this tax.

6. 101 GAP CLOSURE PROJECT STATUS REPORT/STIP AMENDMENT

Executive Director Tackabery detailed each of the four phases of the Project. Phase I is nearly completed. Phase II bids open in January 2004. Phases III and IV have the right-of-way shortfall, \$17 million. The CTC, last week, allocated \$6 million in right-of-way funds for this Project. For this effort we owe thanks to Senator Burton and his office, Farhad Mansourian, , MTC and Caltrans staff. He recommended that the Agency approve the STIP amendment, which will allow the project to keep moving forward.

M/s Boro/Breen to approve the STIP amendment outlined in the December 19, 2003 letter to MTC. Motion approved 10/0/0.

7. 2004 STIP STATUS REPORT

Executive Director Tackabery addressed the issue of obtaining the \$17 million needed to 'fill the hole' of the Gap Closure project in the upcoming 2004 STIP. The money currently programmed for the project in this fiscal year, approximately \$38 million is now "0." The funds will be distributed over the next 4 years; with very little next year. Staff is working with MTC to pool

funds to prepare the STIP, which could provide more Marin funds in the early years than if we had to rely on our own allocations. He recommended the STIP policy guidelines be used for programming the 2004 STIP as provided in the handout.

Chairman Kinsey stressed the importance of this Project; it is up to this Agency to assist in it not being removed from the program due to it being not fully funded. In fiscal 2004, the CTC programmed \$2.1 billion in the 9 North Bay counties. The revised program allows for \$163 million for all 9 counties. This is because the State has borrowed from the Transportation account to address other issues.

Director Breen questioned how the above revision will affect individual towns and cities, specifically San Anselmo, in that Greenfield Avenue was to be rehabilitated. Executive Director Tackabery stated that it's staff's recommendation that existing 2002 STIP programmed projects like Greenfield Avenue will have to be postponed until the CMA has new federal money to program.

Director Tremaine expressed concern over the proposed deletion of funding for a project in Fairfax.

Executive Director Tackabery explained this was done to keep the Gap Closure project fully funded. If the project is not fully funded, the project shortfall becomes bigger because the grandfathered support costs disappear, and this would also trigger its removal from the STIP. Once the project is out of the STIP, it will not be worked on, which would delay the project significantly. It would also send mixed messages to MTC.

Farhad Mansourian said it is important to understand is that this is "paper" money, not real money. The local projects proposed to be deleted would not likely receive funding until 2008-2011.

There was consensus among the Directors for staff to prepare the 2004 STIP based on the policy guidelines provided.

8. GOLDEN GATE BRIDGE HIGHWAY & TRANSPORTATION DISTRICT STATUS REPORT

Alan Zahradnik, Planning Director for GGBH&TD, Joe Wire, Auditor/Controller, and Ron Downing, Principal Planner provided a report on transit service and the district's finances.

9. MARIN COUNTY TRANSIT DISTRICT STATUS REPORT

Bonnie Nelson of Nelson/Nygaard Consultants briefly described who Marin County Transit District is, what it does, and how budget reductions will affect paratransit service.

10. PRESENT DRAFT 2003 CONGESTION MANAGEMENT PROGRAM

Chairman Kinsey introduced the item and stated that an action will be taken on this plan at the January 2004 meeting. There is a requirement that every two years the CMA adopt a plan; that the CMA decided to limit its expenditure on this effort this cycle; and that the plan will fulfill the minimum mandatory requirements.

Public comments were provided on the draft. Executive Director Tackabery requested that written comments on the draft be provided to the Agency by January 9, 2004 so that they can be incorporated in time for the January 29th public hearing.

11. OPEN TIME FOR ITEMS NOT ON THE AGENDA

None.

**MARIN COUNTY CONGESTION MANAGEMENT AGENCY,
MARIN COUNTY BOARD OF SUPERVISORS, AND
MARIN COUNTY TRANSIT DISTRICT
JOINT MEETING MINUTES**

Thursday, December 18, 2003

Marin County Board of Supervisors Chambers, San Rafael, California

Representatives Present: Susan Adams, Marin County Board of Supervisors
Al Boro, San Rafael City Council
Peter Breen, San Anselmo Town Council
Alice Fredericks, Tiburon Town Council
Barbara Heller, Marin County Transit District
Steve Kinsey, Marin County Board of Supervisors
Larry Chu, Larkspur City Council
Cynthia Murray, Marin County Board of Supervisors
Hal Brown, Marin County Board of Supervisors
Bruce Sams, Belvedere City Council
Dick Swanson, Mill Valley City Council
Pat Eklund, Novato City Council
Lew Tremaine, Fairfax Town Council
Paul Albritton, Sausalito City Council

Representatives Absent: Annette Rose, Marin County Board of Supervisors
Tom Byrnes, Ross Town Council
Amy Belser, Sausalito City Council
Michael Lappert, Corte Madera Town Council

Staff Members Present: Farhad Mansourian, Outgoing CMA Executive Director
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Chairman Kinsey called the Joint Committee meeting to order at 9:40 p.m.

12. BOARD/AGENCY MEMBER MATTERS NOT ON THE AGENDA (DISCUSSION)

Chairman Kinsey spoke of Supervisor Brown's role as a director on the GGBHTD's board, and that he recently championed the opportunity for continuing the student Ride & Roll program through the end of this school year.

13. EXECUTIVE DIRECTOR'S REPORT

None.

14. REPORTS FROM SUBCOMMITTEES

a. SMART – Supervisor Rose

Director Breen requested support for sending a letter to the Governor, involving the consideration of a continuation of former Governor Davis' Transportation Congestion Relief Program (TCRP) funding for SMART's EIR/EIS.

Lillian Hames, Executive Director for SMART, briefly outlined the importance sending letters of support to all of senators, assembly members, and the Governor, for the continuance of TCRP funding for SMART's EIR/EIS.

Chairman Kinsey supported the importance of getting the environmental documents completed/secured, to assist the community/public in making the right decisions about a rail line

M/s Breen/Fredericks to support drafting a letter to Governor Schwarzenegger in support of SMART. Motion passed 13/0/1 (Supervisor Adams abstained)

b. Marin-Sonoma Narrows Policy Advisory Group – Supervisor Murray

The PAG did not meet recently.

15. DISCUSSION ON MEETING START TIME AND ADOPTION OF 2004 JOINT MEETING CALENDAR

M/s Eklund/Tremaine to adopt the 2004 Meeting Calendar as presented and continue meeting time at 7:30 P.M. Motion passed 14/0/0.

16. DISCUSSION ON REQUEST FOR MEMBERS OF SMART AND THE JOINT COMMITTEE OF THE BOARD OF SUPERVISORS/CMA/TRANSIT DISTRICT TO MEET AND COORDINATE FUTURE BALLOT MEASURES

Chairman Kinsey suggested the Board support sending a letter to the SMART agency requesting the opportunity for representatives from each body to meet to discuss the issue, and bring back a recommendation to each respective body.

M/s Albritton/Boro to support sending a letter. Motion passed 14/0/0.

17. TRANSPORTATION SALES TAX EXPENDITURE PLAN – OVERVIEW OF OCTOBER 18TH WORKSHOP, PRESENT DRAFT PLAN, AND DISCUSS SCHEDULE, BUDGET, CONSULTANTS, RFPs, OUTREACH, POLLING, SUBCOMMITTEE FORMATION AND NEXT STEPS

Bonnie Nelson of Nelson/Nygaaard Consulting presented a brief overview of the October 2003 Transportation Workshop. All information from that workshop, and corresponding CAC meetings were rolled into the draft of the Sales Tax Expenditure Plan.

Chairman Kinsey summarized the priority areas of concern for the Committee, and emphasized the need to work diligently and quickly to get the Sales Tax Expenditure Plan on the November 2004 ballot. He suggested the Agency form a small, volunteer committee to refine and shape the draft before the special transportation workshop/meeting in January. He suggested a Committee of no more than five be assembled and he welcomed volunteers who are available to meet during the day between now and the end of February.

Members of the joint committee and the public provided comments on the plan and schedule. There was consensus to schedule a special meeting in January to review the draft with the goal of adopting a “working draft” of the plan for polling and public outreach activities.

18. OPEN TIME FOR ITEMS NOT ON THE AGENDA

None.

Chairman Kinsey adjourned the meeting at 11:10 p.m., reminding everyone that there will be a special meeting, in addition to the regularly scheduled meeting, in January. Dates and times to be determined.